

*Board Agenda September 13, 2023*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
September 13, 2023**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey

**FLAG SALUTE**

**Board Members**

Sister Carol Adams  
Kendra Fletcher  
Joan Hoolahan

Laquendala Bentley  
Yuenge Groce  
Daffonie Moore

Christopher Colon  
Heidi Holden  
Nilda Wilkins

**Student Representative:**

**District Representatives:**

Elsinboro: Damian Carlson  
Quinton: Joanne Nacucchio  
Mannington: Dee DiTeodoro

**Administrators:**

Dr. Patrick Michel, Superintendent  
Herbert Schectman, School Business Administrator  
Dr. Meghan Taylor, Director of Special Services  
John Mulhorn, Principal Salem High School  
Jordan Pla, VP Salem High School  
Darryl Roberts, VP Salem High School

Pascale DeVilme, Principal Salem Middle School  
Mark Baker, VP Salem Middle School  
Michele Beach, VP Salem Middle School  
Syeda Carter, Principal John Fenwick Academy  
Shasharaa Blackshear, VP of Early Childhood  
Ryan Caltabiano, Director of Curriculum, Instruction, and Grants

**OTHERS:** Mr. Corey Ahart, Esq.

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

*Board Agenda September 13, 2023*

3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

**PRESENTATION**

Mr. Ryan Caltabiano will present the NJSLA & NJGPA Test Results Spring 2023

**BOARD COMMITTEE REPORTS**

Curriculum

Finance

Personnel

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion ( / ) Board to approve the regular minutes of August 9, 2023 Board of Education meeting.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

\_\_\_ Motion ( / ) To approve the Board Secretary's reports in memo: **#2-A-E-3.**

- A. \*Request Board approval of the transfer of the funds pursuant to 18A:22-8.1 for the month of July 2023.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending July 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending August 2023 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2023 pending audit.

*Board Agenda September 13, 2023*

D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending July 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. To approve the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for August 2023                      \$4,543,641.93

To approve Payment of Bills for September 2023:                      \$2,924,052.24

Confirmation of payrolls for August 2023:

General Acct. Transfer                      \$281,492.53

General Acct. Transfer                      \$193,336.00

**Miscellaneous**

**Upon the Recommendation of the Superintendent of Schools**

Motion (                      /                      ) Board to Approve: **#2-F-3**

1. Resolved, that the Salem City Board of Education approve a contract with Herbert Schectman to serve as the School Business Administrator for the contract period July 1, 2023 through June 30, 2024. This contract has been reviewed and approved by the Executive County Superintendent.
  
2. Request Board approval of the following resolution:

The Board of Education of Salem City School District, County of Salem, State of New Jersey, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*) hereby enrolls Salem High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NSJIAA. This resolution to continue in effect until or unless rescinded by the Board of Education and shall be among the policies adopted annually by the Board *Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.*

3. Request Board approval for Salem City School District to enter into a Memorandum of Understanding (MOU) with Rowan University for the Men of Color Hope Achievers (MOCHA) Program. MOU attached.
  
4. Request Board approval for the following staff members to serve on the Administrative Association Liaison Committee (AALC).

Dr. Patrick Michel	Superintendent	
Jill Sutton-Parris	School Nurse (JFA)	Union President
Kathleen Eck	Resource Gr. 5-8 (SMS)	Head Building Representative
Katherine Starn	Special Ed./MD Gr. 6 (SMS)	Building Representative
Sharon Montgomery	Literacy (SMS)	Building Representative
Miranda Perry	Mathematics (SHS)	Head Building Representative
Vicki Galasso	PreSchool (JFA)	Head Building Representative

*Board Agenda September 13, 2023*

Pascale DeVilme'	Principal (SMS)
John Mulhorn	Principal (SHS)
Syeda Carter	Principal (JFA)
Dr. Meghan Taylor	Director of Special Services

Alternates:

Kristina Bergman	Special Education (SHS)	Building Representative
Anne Hudock	Math (SHS)	Building Representative
Ken Buck	Humanities (SHS)	Building Representative
Kristina Marioni	Science (SHS)	Building Representative
Roger Call	Technology (SMS)	Building Representative
Elyssa Haines	Special Education (JFA)	Building Representative
Morris Evans	Custodian (SHS)	Building Representative
Krystle Mullen	Kindergarten (JFA)	Building Representative
Joseph Longo	School Social Worker (CST)	Building Representative

5. Request Board approval of the Salem City Mentoring Plan for the 2023-2024 school year.
6. Request Board approval of the 2023 Spring NJSLA and NJGPA test results. These results were presented to the Board during this meeting.
7. Request Board approval of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the period of July 1, 2022 to June 30, 2023 for Salem High School, Salem Middle School, and John Fenwick Academy. Board to approve the certification of the Statement of Assurances for each school's Self-Assessment and submission to DOE.
8. Request Board approval for the NJQSAC District Placement Letter.
9. Request Board approval of the compensation of Mr. Geoff Haines as a Mentor for Salem Middle School Vice Principal Mr. Mark Baker, effective April 1, 2023 to April 1, 2025. Mr. Haines compensation will be \$3,300.00. Tracking #00611037.
10. Request Board approval to submit an application to receive the High Impact Tutoring Grant for grade 3 and grade 4. The application due date is September 20, 2023.

*Board Agenda September 13, 2023*

**STUDENT MATTERS**

Motion (            /            ) Board to Approve: **#4-A-3**

1. Request Board approval for the following field trips:

<b>Destination:</b>	<b>Date/Students:</b>	<b>Staff/Bus/Fees:</b>
YMCA Camp of The Pines 1303 Stokes Road, Medford, NJ  TEEN PEP	September 25, 2023 through September 27, 2023 12 Students 2 Chaperones	Ms. Woodlock Mr. Levitsky 1 bus \$ cost per participant forthcoming (12 pupils)  <u>*Money to be reimbursed through Salem Health and Wellness grant. Acct#: 20-005-200-800-03-SHS</u>  Two Substitutes – \$750.00 (3 days) (Acct. 15-140-100-101a-03-SHS) *Transportation – as per contract rate (Acct. 20-005-200-800-03-SHS)
Christiana Skating Center 801 Christiana Road Newark, DE 19713 8:30 am -11:30 am 302-366-0473	VIP Program October 27, 2023 December 8, 2023 February 23, 2024 May 31, 2024 Approx. 150-180 students	Ms. Michele Beach 5 Faculty and Staff TBD 5 bus FD2 x 4 1 bus (wheelchair accessible and restraints) FD 2* x 4 4 substitutes x4  Admission costs to district = \$7,200.00 (Acct 15-190-100-800-02-SMS Substitutes \$125.00 x4 (4 trips)=\$2,000.00 (Acct #s 15-120-100-101S-02-SMS; 15-130-100-101S-02-SMS; 15-212-100-101S-02-SMS; 15-212-100-106S-02-SMS; 15-000-270-512-02-SMS Transportation \$300.98 x 6 buses x 4 trips=\$7,223.52
Longwood Gardens Kennet Square, PA	Salem High School Self contained Special Education students October 5, 2023	Maria Bellia Kristina Bergman Janine Champion Anthony Farmer Jeffrey James Karen Owen  The only cost for the District will be transportation.

*Board Agenda September 13, 2023*

**Home Instruction: In/ Out of District/Residential**

Motion (        /        ) Board to Approve: **#7-C-3**

1. Request Board approval for the following Out of District placement:

<b>Student ID</b>	<b>HealthCare / Teacher</b>	<b>Costs</b>	<b>Dates</b>	<b>Account #</b>
01270196	Ranch Hope, Inc.	\$88.00 per hour / 7 hours	5/2/2023-5/11/2023	11-150-100-320-00-BUS

**Miscellaneous**

Motion (        /        ) Board to Approve: **#7-D-3**

1. Request Board approval for the following students to attend Salem High School as 9<sup>th</sup> grade Choice Pupils.

Nevaeh Hickman – resident district school Woodstown-Pilesgrove  
Tymear Lecator – resident district school Winslow Township

2. Request Board approval for student Hadassah Bryant, daughter of Dr. Maisha Bryant (2<sup>nd</sup> grade teacher at John Fenwick Academy), to attend John Fenwick Academy for the 2023-2024 school year based on availability of enrollment. Salem City residents will have priority.
3. Request Board approval for student Romando Johnson Jr. (resident district school Woodstown/Pilesgrove) to attend Salem High School as an 11<sup>th</sup> grade pupil. Romando is under the legal care/educational custody of Mr. Daniel Mendoza (Teacher of PE/Health at SHS). Mr. Mendoza will provide transportation.

**Personnel**

**A. Resignation/Retirement/Transfer**

**Upon Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#8-A-3**

1. Request Board approval that Ms. Lori Weigler, Special Education Teacher at Salem Middle School be transferred to John Fenwick Academy as a Special Education Teacher, effective September 1, 2023.
2. Request Board approval of the resignation of Nicole Graham, Language Arts Teacher at Salem Middle School, effective November 3, 2023.

**B. Employment**

**Upon the Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#8-C-3**

1. Request Board approval of the employment of Kaitlyn Holland as a 2<sup>nd</sup> Grade Teacher at John Fenwick Academy effective September 1, 2023 through June 30, 2024. Kaitlyn Holland's salary will be \$54,368 (BA Step 01) per annum. Salary indicated is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

*Board Agenda September 13, 2023*

2. Request Board approval of the employment of Brenda Fowler as a Kindergarten Paraprofessional at the John Fenwick Academy effective September 1, 2023 through June 30, 2024. Brenda Fowler's salary will be \$28,300 (Tier III/Step 15) per annum. Salary indicated is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
3. Request Board approval of the employment of Christina Banks as a Fifth Grade Science Teacher for the Salem Middle School effective September 1, 2023 through June 30, 2024. Christina Banks' salary will be \$54,368 (BA Step 01) per annum. Salary indicated is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.
4. Request Board approval for the following returning substitute teachers for the 2023-2024 school year:

Francis Ponti	NJ Standard Teaching Certificate
Evelyn Porter	NJ Standard Teaching Certificate
Suzanne Stell	NJ Standard Teaching Certificate
William Nelson	NJ Standard Teaching Certificate
Crystalle Marshall Sorrell	NJ Substitute Certificate
Wendelin Dublin	NJ Standard Teaching Certificate
Vienna Taylor Marshall	NJ Substitute Certificate
Donna O'Leary	NJ Standard Teaching Certificate
Sharen Cline	NJ Standard Teaching Certificate
5. Request Board approval for the following new substitute teacher for the 2023-2024 school year:

Jimesha Moorehead Telfair	NJ Substitute Certificate
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6. Request Board approval of the employment of Calvin Schaefer as a Paraprofessional for the Salem Middle School effective September 20, 2023 through June 30, 2024. Mr. Schaffer's salary will be \$20,805.00 (Tier III Step 1) per annum (prorated). Salary indicated is from the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

*Board Agenda September 13, 2023*

7. Request Board approval for the below staff assignments at John Fenwick Academy for the 2023-2024 school year:

<p><b>Administration (2)</b> Syeda Carter Shasharaa Blackshear</p>	<p><b>Student Services (5)</b> Tonya Connor – SW PK-K Dale Garner – Transition Coach 1-2 Danielle Secula – Speech Jill Sutton-Parris – Nurse Stephanie Heath – PK Instructional Coach</p>	<p><b>Technology (1)</b> Tim Doubet</p> <p><b>Security (1)</b> Tyrone Nock</p>
<p><b>Secretaries (2)</b> Lynne Chappell Darla Viereck</p>	<p><b>Grade Two (5)</b> Ruqayyah Ali-White Kaneisha Boyce Pasquale Forti Kendra Massie Kaitlyn Holland/Patricia McClaren</p>	<p><b>Special Subjects (5)</b> LaShawn Best-Key – World Language Facilitator Brittany Bryant – P.E./Health Jack Grimes – Music Melissa McCaughlin – P.E./Health Mary Traini - Art</p>
<p><b>Pre-School (10)</b> Deborah Atkinson Jasmine Dodds Victoria Galasso Alberte Martin Laura Storms Karen Walker OPEN (4)</p>	<p><b>Reading Specialist (2)</b> OPEN (2)</p>	<p><b>PreKindergarten Paraprofessionals (11)</b> Teresa Aitken/New PreK Shakeema Bagby/Martin Kathleen A. Carter/New PreK Kathleen R. Carter/Galasso Aida Davis/Atkinson Amy Deans/Dodds Simone Jordan/Walker Christina Fothergill/Storms Avonda Green-Ransome/New PreK Elizabeth Whitehead/Galasso Angelica Roman/Storms</p>
<p><b>Kindergarten (5)</b> Laura Krupski Deanna Livingston Krystle Mullen Karen Pastor Lisa Terrell-Porter</p>	<p><b>Special Education (3)</b> Elyssa Haines – PSD Carolyn Carty – MD/K-1 Lori Weigler – MD/1-2</p>	<p><b>PSD/MD/1-1 Paraprofessionals (3)</b> Kimberly Bacon 1-1/MD K-2 Weigler Brandi Parks-Chollis 1-1/MD K-2 Carty Michelle Norton PSD /Haines</p>
<p><b>Grade One (5)</b> Tiara Barron Dr. Maisha Bryant Cheryl Flitcraft Tyra McCombs Katie Ridgway</p>	<p><b>Kindergarten Paraprofessionals (5)</b> Luz Williams/Krupski Lily Kalyon/Pastor Danielle D’Amico (Abrantes)/Mullen Brenda Fowler/Terrell-Porter Brandon Taylor/Livingston</p>	<p><b>Administration – 2</b> <b>Secretaries – 2</b> <b>Faculty – 33</b> <b>Technology – 1</b> <b>Security – 1</b> <b>Paraprofessionals – 19</b> <b>Student Services – 7</b> <b>TOTAL: 65</b></p>



*Board Agenda September 13, 2023*

8. Request Board approval for the below staff assignments at Salem Middle School for the 2023-2024 school year:

Administration (3) Pascale DeVilmé Mark Baker Michele Beach	Grade 6 (4) Roger Call – Mathematics OPEN – Literacy Lauren Maulo – SS Melanie Nugent – Science	Student Services (4) Thronna Busch – ISS Gary Crowe – Counselor Sandra Laubengeyer – Nurse Kaitlin Weidner – Counselor
Other (2) Katie Luciani – Speech/Language Catherine McConathey – Reading Specialist	Grade 7 (4) Nicole Boyce – Literacy OPEN – Mathematics Randy Johnson – SS Christopher Lee – Science	Information Technology (1) Chibuzor Idimaogu
Secretarial Support (3) Tatiana Mulhorn Melinda Marcano Theresa Pitts	Grade 8 (4) Allyson Bey – Science Sharon Montgomery – Literacy William Oberman – SS OPEN – Mathematics	Operations (6) Marie Dilks (Night) Bonita Gullett (Security) Derek Justice (Day) John Murray (SRO) Andre Smith (Night) Barry Weiss (Day)
Grade 3 (4) Angela Crowley Tara McDermott OPEN Sue Seymour	Instructional Aides (6) OPEN Ramon Bentley Spencer Jarrett Nina Miller Lisa Moore Ramon Roots	
Grade 4 (4) Alicia Carey Lisa Morris Kathryn Reese Theresa Riccio	Special Education (5) OPEN Kathleen Eck – MD Josiah Hughes – MD Katherine Starn Betsy Tortella – MD	
Grade 5 (4) John Flaherty – SS Stephanie Fredhoff (Phy) – Literacy Randi Griffith – Mathematics Christina Banks - Science	Special Subjects (7) OPEN – Technology Nicholas Cesario – Music Dwayne Humenik – PE/Health Jason Kutzura – Art Rhonda Lusby – World Language Facilitator Roxanne Ross – PE/Health Carleigh Toogood - Music	<b>Administration – 3</b> <b>Administrative Support – 3</b> <b>Faculty – 36</b> <b>Other – 2</b> <b>Instructional Aides – 5</b> <b>Student Services – 4</b> <b>IT – 1</b> <b>Operations - 6</b>

*Board Agenda September 13, 2023*

9. Request Board approval for the below staff assignments at Salem High School for the 2023-2024 school year:

<p><b><u>Administration (3)</u></b> John Mulhorn Jordan Pla Darryl Roberts</p>	<p><b><u>Humanities (5)</u></b> Kenneth Buck Eric Fizur Micah Hauenstein Christopher Lambert Rebecca Schaller</p>	<p><b><u>Security (1)</u></b> Larry Brown</p>
<p><b><u>Others (5)</u></b> Heidi Bower – Athletic Trainer Lisa Mutter – Librarian Susan Nitshe – Nurse Montrey Wright – Family Coach Specialist Dione Alston- ISS Proctor</p>	<p><b><u>Paraprofessional (1)</u></b> Michael Deans</p>	<p><b><u>Special Education (5)</u></b> Kristina Bergman Anthony Farmer Jeffery James Karen Owen Steve Sheffield</p>
<p><b><u>Secretaries (3)</u></b> Lisa A. Bacon Alfreda McCoy-Cuff Trish Tedesco</p>	<p><b><u>Language Arts (6)</u></b> Victor Boone Sara Lamont Diana Mace Brianna Santarelli Kristin Unger Christopher Vazquez</p>	<p><b><u>Counseling/Special Services (2)</u></b> Regina Gatson David Hunt</p>
<p><b><u>Applied Academics (3)</u></b> Janice Corbin Aaron Righter OPEN-</p>	<p><b><u>Mathematics (5)</u></b> Roselyn Chieves Miranda Clour Gregory Gahrs Anne Hudock Gregory Lagakos</p>	<p><b><u>Technology (1)</u></b> Robert Carpo</p>
<p><b><u>Fine Arts (5)</u></b> Jessica Dixon Elizabeth Irvine Nicholas Kline Renee Murray Tyberiusz Skarzynski</p>	<p><b><u>Science (5)</u></b> Rebekah Byrer Bridget Cheeseman Theresa Derham Kristina Marioni Russell Phillips, Jr.</p>	<p><b><u>World Languages (3)</u></b> Rachel Hunt-Spanish Sandra Langley-Spanish OPEN</p>
<p><b><u>Health/Phy. Ed. (4)</u></b> Scot Levitsky Daniel Mendoza Sean O'Brien Brooke Woodlock</p>	<p><b><u>School Based Youth Services (3)</u></b> Kellie Smith – Director Curtis Schofield – Youth Development Specialist Jacquelyn Thompson-Mental Health Counselor</p>	<p>3 – Administration 5 – Other 3 – Secretaries 1 – Paraprofessionals 3 – School Based Youth Services 1 - Security 2 – Counselors 1 - Technology 41 - Teachers <b>Total= 60</b></p>

*Board Agenda September 13, 2023*

**C. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion ( / ) Board to Approve: **#8-D-3**

1. Request Board approval of the below stipend positions for the 2023-2024 school year. Stipends indicated will, if applicable, be adjusted upon settlement of contract.

**Department Chairpersons**

Regina Gatson & David Hunt	Co-Chairs Counseling/Guidance	\$550/ea
Aaron Righter	Applied Academics (4)	\$1101
Renee Mizger (Murray)	Fine Arts (5)	\$1101 + \$33
Scot Levitsky	Health/Physical Education (4)	\$1101
Kenneth Buck	Humanities (5)	\$1101 + \$33
Victor Boone	Language Arts (6)	\$1101 + \$66
Miranda Perry	Mathematics (5)	\$1101 + \$33
Theresa Derham	Science (5)	\$1101 + \$33
Steve Sheffield	Special Education (5)	\$1101 + \$33
Rachel Hunt	World Languages (2)	\$1101
Nicholas Kline	Band Advisor	\$3762
Renee Mizger (Murray)	Choral Advisor	\$1745
-OPEN-	Choreographic Director	\$771
-OPEN-	Class Advisor- Freshman	\$369
Lisa Mutter	Class Advisor – Sophomore	\$368.50
Renee Mizger (Murray)	Class Advisor – Sophomore	\$368.50
Rachel Hunt	Class Advisor – Junior	\$1284
Heidi Bower	Class Advisors – Senior	\$1558
Lisa Mutter	Director of Audio/Visual Services	\$1103
Susan Nitshe	District Chairperson of School Health	\$857
Kristin Unger	National Honor Society Advisor	\$276
Lisa Mutter	Student Council Advisor	\$895
Anne Hudock	Theatre Arts Co-Advisor	\$3460
Renee Mizger (Murray)	Theatre Arts Music Director	\$1730
Brianna Santarelli	Theatre Business Manager	\$333
Sara Lamont	Walnut Street Journal	\$847
Patricia Tedesco	Yearbook Advisor	\$1958
Alfreda McCoy-Cuff	Yearbook Business Advisor	\$1546
Brianna Santarelli	Assistant to Band Director	\$771
Victor Boone	After School Detention- Teacher	\$23.30/hour
Diana Mace	After School Detention- Substitute	\$23.30/hour
Kellie Smith	After School Detention- Substitute	\$23.30/hour
Rachel Hunt	After School Detention- Substitute	\$23.30/hour
Miranda Perry	After School Detention- Substitute	\$23.30/hour

2. Request Board approval for the stipend change for Gary Crowe (Boys Soccer Assistant JV Coach). The previously approved stipend of \$1,697 is being changed to \$2,761. Stipend is from the 2022-2023 school year and will, if applicable be adjusted upon settlement of contract.

*Board Agenda September 13, 2023*

3. Request Board approval for the below Fall 2023 Coaching Staff positions. Stipend is from the 2022-2023 school year and if applicable be adjusted upon settlement of contract.

<b>Soccer (Boys)</b>	Head Coach (Varsity)	\$3,346	Tyberius Skarzynski
<b>Football</b>	Assistant Coach (JV)	\$3,822	Shane Bigalow

4. Request Board approval for the following Fall 2023 Athletic Support Staff position. Stipend is from the 2022-2023 school year and will if applicable will be adjusted upon settlement of contract.

Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Jacquelyn Thompson
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5. Request Board approval for the following staff members to provide home instruction for the Salem City School District on an as needed basis for the 2023-2024 school year. The cost for instruction will be the teacher pay rate of \$35.00 per hour. Not to exceed \$25,000.00. The teacher pay rate is from the 2022-2023 school year and will if applicable be adjusted upon settlement of contract.

Dwayne Humenik  
Rachel Hunt  
Sandra Langlely  
Karen Owen  
Russell Phillips  
Katie Starn  
Betsy Tortella  
Kellie Smith - Substitute

6. Request Board approval for Devon Russell to serve as District Substitute Call in Clerk for the 2023-2024 school year. Salary will be \$32.00 per day for 180 days = \$5,760.00. Substitute: Nancy Hildreth.  
Account #15-000-211-100X-01-JFS; 15-000-211-100X-02-SMS; 15-000-211-100X-03-SHS

7. Request Board approval for the below rates of pay for substitute teachers for the 2023-2024 school year:

Substitutes holding NJ Teaching Certificates: \$125.00 per day  
Substitutes holding NJ Substitute Certificates: \$80.00 per day

*Board Agenda September 13, 2023*

**D. Leave of Absence**

Motion (            /            ) Board to Approve **#8-E-3**

- Board to approve the following FMLA leaves of absence:

<b>Employee ID#</b>	1209	644	1244	828	1420
<b>Employee Name</b>	T.S.	J.P.	J.C.	A.C.	R.A.
<b>Type of Leave</b>	Medical	Intermittent – Medical	Intermittent – Medical	Intermittent - Medical	Maternity
<b>Leave Requested</b>	09/01/2023 - 11/28/2023	09/01/2023 – 11/06/2023	07/11/2023 – 01/11/2024	09/01/2023 – 06/30/2024	09/13/2023 – 11/09/2023
<b>Fed Max Leave (max 90 days)</b>	09/01/2023 - 11/28/2023	09/01/2023 – 11/06/2023	07/11/2023 – 01/11/2024	09/01/2023 – 06/30/2024	09/13/2023 – 11/09/2023
<b>Time Usage of FMLA</b>	12 weeks	10 weeks	5 weeks	12 weeks	7 weeks
<b>Time Usage of FLA</b>	N/A	N/A	N/A	N/A	N/A
<b>*Use of Sick Days</b>	10 days	44 days	9.5 days	17.25 days	10 days
<b>*Use of Personal Days</b>	3 days	N/A	3 days	3 days	3 days
<b>*Use of Vacation Days</b>	N/A	N/A	15 days	N/A	N/A
<b>Unpaid Leave</b>	09/21/2023 – 11/28/2023	N/A	After all sick, personal, and vacation days are exhausted	After all sick and personal days are exhausted	After all sick and personal days are exhausted
<b>Intermittent Leave</b>	N/A	Up to 3 hours per day, 5 days per week	Up to 6 days per month, 1 day per episode	1 – 3x per month 1 – 5 days per episode	N/A
<b>Extended Leave</b>	N/A	N/A	N/A	N/A	N/A
<b>Est. Return Date</b>	11/29/2023	N/A	N/A	N/A	11/14/2023

**Curriculum/Professional Development**

Motion (            /            ) Board to Approve: **#11-3**

- Board to approve the below staff member be added to the American Reading Workshop referenced below.

<b>Staff Member</b>	<b>Building</b>	<b>Admin Approving</b>	<b>Title</b>	<b>Date of Program</b>	<b>Location</b>	<b>Registration/Mileage Cost</b>
Kaitlyn Holland	JFA/SMS	Mr. Caltabiano	American Reading Company	8/15-8/16/23	JFA	Teacher Pay: \$35*/hr x 12 hours \$420  Funds available 20-231-100-100-00-DIS (ESSA 23-24)

\*Teacher pay is the rate of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

*Board Agenda September 13, 2023*

**Monthly Reports**

Motion (            /            ) Board to Approve: **#13-3**

1. Board to approve the monthly reports for filing: (attached)

**Policies / Calendars**

Motion (            /            ) Board to Approve: **#14-3**

1. Request Board approval upon the first reading of the following revised policy: Board Policy 5131.5 – Vandalism, Violence. Please see highlighted language in the attached policy.
2. Request Board approval upon the second reading of the following revised Board policies: 5141 – Health (screening students for depression) and 9110 Membership and Terms of Office (process for selecting a student representative to the Board). Please see highlighted language in the attached policies.
3. Request Board approval upon the second reading of the IB Admissions Policy (attached).

**Miscellaneous**

Motion (            /            ) Board to Approve: **#15-3**

1. Request Board approval of the below individual as a Volunteer Coach for the Fall 2023 season:

Girls Tennis      Amelia Salinas

*Board Agenda September 13, 2023*

**EXECUTIVE SESSION**

Motion (        /        ) Board to adopt the following Resolution to go into executive session at \_\_\_\_  
\_\_\_\_\_:

*RESOLUTION*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:\_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

Motion (        /        ) Board to adjourn the September 13, 2023 meeting of the Salem City Board of Education at \_\_\_\_\_.